

Spanish International Learning

Summer Camp Handbook

Dear Parents,

Welcome to summer camp at SIL! Your child is enrolled in one or more weeks of summer camp at our school. We have 8 very excited weeks of summer camp in June and July planned! Please read this handbook carefully as it has some very important information about our camps.

You will receive an email from your child's teacher the Friday before camp begins. In this email she will introduce herself, send you the words of the week, and the PDF with the flash cards. Please review the words of the week with your child at home to reinforce what your child is learning each day at camp. Should you have any questions about any of the words, please feel free to ask your child's teacher.

Important Information:

1. **Hours:** Camp is 9:00 am - 1:00 pm. Please be on time for drop off and pick-up. Please do not arrive before 8:55 am as we will not open the doors until then and please pick-up no later than 1:05 pm. You must come in the building for drop off and pick up as you have to sign your child in and out each time. For the safety of our children, the procedure for pick-up is to give them one by one at the lobby after you signed them out on the sheet. (We don't want any children running around in the school unattended). This might take some time, and therefore, we ask for your patience.
2. **Food:** Please send a snack in a separate bag labeled with your child's name and "snack". This will help us know what you would like your child to eat for snack and what for lunch. Please pack a lunch with a drink with your child each day except for the "cooking day" where the kids will be cooking their own lunch. **Not peanuts or Nuts allowed!** Please make sure all items are labeled with your child's name.
3. **Clothes:** Please dress your child in play clothes and play shoes that are comfortable for all kinds of movement.
4. **Shoes:** Please have your child wear play shoes (sneakers with socks are best, No Flip Flops, Sandals, or Crocs).
5. **Allergies:** If your child has any allergies especially food, please make sure you talk to your child's teacher first thing Monday morning. **If your child has an epi-pen, you Must talk to your child's teacher.**
6. **Name Labels:** Anything you can put your child's name on (lunch, snack, coat, bag, etc.) Please do visibly. We will have many kids every day so we will not know what belongs to each child.

7. **Emergency Phone Number:** Since we have limited office hours during the summer, each teacher will email you her personal cell phone number in case you need to get in touch with us throughout the day. Please only use these numbers for emergencies or if you are going to be late picking your child up as they will be teaching during camp hours.

We are very excited for a fun filled summer!

Please email or call if you have any questions or concerns.

(678) 691-8397

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Dear Parents,

I hope you are enjoying the summer season. My name is _____, I will be your child's teacher during our summer camp the week of _____. My cellphone number is _____.

We have everything ready to start the fun and learn a lot! We will open doors at 9:00 am. Please remember to bring snack and lunch for your child and label the lunch bag. Attached are the words of the week, please review them. You will find an informative letter from our program director about the regulation, policy and procedure for this camp.

I can't wait to meet you and your little one. Please feel free to contact me if you have any questions.